



**Charleston County Criminal Justice Coordinating Council
Charter 1.1, Effective Date: July 24, 2015**

I. Purpose

The purpose of the Charleston County Criminal Justice Coordinating Council (CJCC) is to make sustainable, data-driven improvements to our criminal justice system and thereby improve public safety and community well-being. In doing so, the CJCC shall strive to:

- Increase the effectiveness and efficiency of the entire criminal justice system;
- Hold offenders accountable and expand evidence-based options to reduce reoffending;
- Purposefully utilize detention when necessary to protect public safety;
- Promote a system guided by data-driven and proactive decision-making (not reactive).
- Increase the confidence of the public that the system is fair and just; and
- Maintain and enhance public safety.

II. Meetings

The CJCC shall meet on at a minimum on a monthly basis and more frequently as necessary to perform its responsibilities. It is anticipated much of the work will be completed in-between meetings in order to maximize the productivity of each meeting. Meetings will occur on the dates listed in Section V. Each meeting will last approximately two hours and meeting locations will vary. When feasible, meeting during a lunch hour is preferred.

III. Responsibilities

The CJCC shall have the following responsibilities and authorities:

- Comprehensively evaluate the criminal justice system, utilize quantitative and qualitative methods to study current policies and practices, review expected and actual outcomes, and identify opportunities for systemic intervention.
- Tackle pressing issues within our community, including the disproportionate impacts of the justice system on those of lower socioeconomic status and communities of color.
- Ensure the right people are detained in the detention center for the right reasons (i.e., detain those that threaten public safety and avoid the use of detention when appropriate).
- Make decisions that are informed by data and the latest research and evidence-based practices to reduce the risk of re-offending and improve system functioning.

- Identify strengths, challenges, resources, and strategies for improving criminal justice system effectiveness and efficiency.
- Debate and discuss potential policy and practice solutions, recommend and implement changes in policies and practices within the extent of the law (and propose changes to the law as appropriate).
- Provide and support data analysis, planning and implementation efforts, including development and use of data to guide continuous improvement efforts. And,
- Promote and support collaboration and coordination of resources.

IV. Immediate Objectives and Outcomes

The CJCC shall:

- Identify and analyze system functioning through each decision point.
- Share identifiable data and actively participate in a rigorous, fast paced, data-driven assessment and planning process.
- Utilize assessment results and relevant research to identify opportunities for improvement.
- Identify the promising and innovative strategies to improve how our detention center is used while improving public safety and cost-effectiveness.
- Thoroughly plan and implement reforms as intended. And,
- Actively engage in the Challenge Network (e.g., training, communities of practice, etc.) and serve as role models for local criminal justice system reform efforts.

As a result, the CJCC shall:

- By July 31, 2015, develop a shared understanding for system functioning and identify priorities for intervention.
 - Deliverable: decision point map populated with key data
- By October 8, 2015, develop a logical reform response for the priorities identified
 - Deliverable: logic model(s) for the reform response(s).
- By December 15, 2015, produce an ambitious and credible plan for sustainable implementation of the strategies selected.
 - Deliverable: detailed implementation plan(s)
- By January 6, 2016, submit a highly competitive application for implementation funding to the MacArthur Foundation.
 - Deliverable: application
- By February 15, 2016, update this charter with additional objectives and desired outcomes for calendar year 2016 and beyond.
 - Deliverable: updated charter
- By March, 15, 2016, establish official bylaws for the CJCC.
 - Deliverable: Bylaws
- By April, 15, 2016, initiate progress on the implementation plan.
 - Deliverable: Initial progress report

V. Timeline and Meetings

Meeting Dates	Relevant Deliverable/Topic	Deliverable Deadline
<u>Thursday, June 18, 2015</u>	Decision Point Map	July 31, 2015
<u>Friday, July 24, 2015</u>	Decision Point Map	July 31, 2015
<u>Friday, August 21, 2015</u>	Reform Response Logic Model	October 8, 2015
<u>Friday, September 25, 2015</u>	Reform Response Logic Model	October 8, 2015
<u>Friday, October 23, 2015</u>	Implementation Plan	December 15, 2015
<u>Friday, November 20, 2015</u>	Implementation Plan	December 15, 2015
<u>Friday, December 18, 2015</u>	Application	January 6, 2016
<u>Friday, January 8, 2016</u>	Updated Charter	February 15, 2016
<u>Friday, February, 12, 2016</u>	Bylaws	March, 15, 2016
<u>Friday, March, 11, 2016</u>	Initiated Plan	April 15, 2016
<i>Additional meetings will be added as needed to fulfill the responsibilities of the CJCC.</i>		

VI. Membership and Organization

The Charleston County Criminal Justice Coordinating Council shall include the leaders of the county’s criminal justice system or their designees, including but not limited to the following:

- At least one member of County Council,
- Sheriff,
- City of Charleston Police Chief,
- Mt. Pleasant Police Chief,
- North Charleston Police Chief,
- Jail Administrator,
- Solicitor,
- Public Defender,
- Clerk of Court,
- Director of Summary Court,
- Chief Magistrate,
- Circuit Court, Chief Administrative Judge,
- Specialty Court Judge,
- Victim Advocate,
- Director, Charleston Dorchester Mental Health Center,
- Director, Charleston Center,
- Agent in Charge, Charleston County Office, South Carolina Department of Probation, Parole and Pardon Services.

The CJCC shall also ensure engagement with a host of community advisors such as local chapters of the National Association for the Advancement of Colored People, Hispanic Outreach, Lowcountry Children’s Center, Chamber of Commerce, faith leaders, County Administration, Municipal Administration, South Carolina Court Administration, and others.


Decisions made by the CJCC shall be made on a consensus basis. Should an impasse be reached, a majority ruling will make the final determination. Voting may occur in-person or

electronically. Members of the CJCC will work together internally and externally to support one another and the decisions of the CJCC. It is expected, members will act in accordance with their respective roles in the system as well as on behalf of the CJCC. If/when an issue arises to test the duality of this role, members will strive to identify common ground, act accordingly, and avoid diminishing the ability of the CJCC to achieve its purpose. All media communications on behalf of the CJCC shall be directed to a single, dedicated spokesperson whenever possible. The CJCC shall be chaired and vice-chaired by members voted on by the CJCC. The chairperson and vice-chair positions shall rotate on an annual basis. The role of the chairperson is to preside at all CJCC meetings, serve as the official spokesperson for the CJCC, establish and appoint working groups as deemed necessary, sign official CJCC documents, advise effected legislative bodies on behalf of the CJCC, and provide direction to the CJCC's project director. The role of the vice-chair is to perform all the duties of the office of Chairperson in the event of the Chairperson's absence or inability to serve, and perform such other duties as may be delegated by the Chairperson. The CJCC shall have at minimum one full-time dedicated project director, competent data analysis support, and administrative support for other duties as deemed necessary.

The role of the project director is to support the CJCC and facilitate efforts to improve the effectiveness and efficiency of the county's criminal justice system. Particular functions of the project director include systems planning, implementation guidance, process and meeting facilitation, data, policy and research analysis, initiative management, collection and distribution of information, oral and written presentations, oversight of other CJCC support staff, and consultation to CJCC members and stakeholders.

Authorizing Signatures

As the Chair, I accept responsibility for the tasks above.



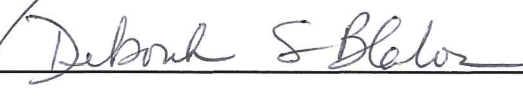
8-6-15
Date

As the Co-Vice-Chair, I accept responsibility for the tasks above.




8-06-15
Date

As the Co-Vice-Chair, I accept responsibility for the tasks above.



8-11-15
Date

As the Project Director, I accept responsibility for the tasks above.



8-6-15
Date